



BOARD MEMBER LETTER OF AGREEMENT

As a board member of The Foundation for Orange County Public Schools, I am fully committed to the mission and have pledged to help carry it out. I understand that my duties and responsibilities include the following:

1. I will, along with my fellow board members, be fiscally responsible for this organization. I will know what our budget is and take an active part in reviewing, approving, and monitoring the budget.
2. I know my legal responsibilities for this organization as a member of the board and will take an active part in establishing and overseeing the organization's policies and programs.
3. I will act in accordance with the bylaws and policies, and understand that I am morally responsible, as a member of the board, for the health and well-being of this organization.
4. I personally will give what is for me a substantial annual financial donation.
5. I will actively participate in fundraising in whatever ways are best suited for me and agreed on with those in charge of the organization's fundraising. These may include identifying and cultivating prospects, individual solicitations, undertaking special events, and the like. I am making a good faith agreement to do my best and to help raise as much money as I can.
6. I will actively promote The Foundation for Orange County Public Schools in the community and will encourage and support its staff.
7. I will assist Foundation staff by creating opportunities to present the organization's story to community groups.
8. I will prepare for and attend board meetings (minimum of 4 out of 6 meetings), be available for phone consultation, and serve on at least one committee as needed.
9. I will actively participate in assessing The Foundation for Orange County Public Schools and setting its long-range strategic goals and annual objectives.
10. I will avoid conflicts of interest and will maintain confidentiality of all board meetings.
11. If I am not able to meet my obligations as a board member, I will offer my resignation.
12. In signing this document, I understand that no quotas are being set and that no rigid standards of measurement and achievement are being formed and trust that all board members will carry out the above agreements to the best of our ability.

Signed _____ Date _____
Board Member

Signed _____ Date _____
Board Chair