



2020-21 Non-Fiction Classroom Libraries Impact Grant

Application Fact Sheet



Classroom Libraries Impact Grants, funded by License4Learning - the Florida Specialty Education License Plate, will be awarded for the purchase of non-fiction literature for **Pre-K through 12th grade** classroom libraries.

Eligibility

- Any traditional **Pre-K through 12th** grade Orange County Public School classroom teacher is eligible to apply. (Media Specialists are excluded).
- Charter Schools are not eligible.

Project focus

- All grant awards will be used for the purchase of **non-fiction** literature to update **classroom** libraries or sets of non-fiction classroom books (including eBooks).
- Priority will be given to grant proposals that focus on:
 - Original, creative, and innovative teaching approaches that address student needs; and a complete, detailed budget.

Award Amount Available

- \$500 per teacher

Award Will NOT Cover

- Storage shelves and/or containers for books
- Awards, incentives, t-shirts or food

Application Requirements

- All applications must be submitted via the online grant portal and approved by the principal.
- All applications must be anonymous. Please do NOT mention names (teacher, school, student, mascot, newspaper) unless specifically asked.

Key Dates

Application Deadline:	August 17, 2020
Award Notification by:	November 1, 2020
Spend Funds Deadline:	January 11, 2021
Submit Expense Report:	January 25, 2021
Unspent Funds Returned:	January 25, 2021
Final Evaluation Due:	April 26, 2021
PowerPoint and/or Video Due:	April 26, 2021

If you are unable to meet the key dates for spending and reporting, please do NOT apply. Unspent funds must be returned to the Foundation by January 25, 2021 so those funds can be redistributed.

Evaluation Process

Each application will be reviewed, evaluated, and scored by a panel of three community volunteers. Most volunteer judges are not educators and will not be familiar with acronyms and/or curricular areas. It is in your best interest to minimize education jargon. Judges will evaluate applications according to the criteria listed in the rubric and answers provided by applicant(s).

Funding Process

Checks will be made payable to the grantee's school. Amount granted may be different from the budget request.

Other Pertinent Information

- Each classroom teacher may submit **ONE** grant application.
- Media specialists or resource teachers are **NOT** eligible.
- Non-fiction literature purchased with grant funds does **NOT** become the personal property of the grantee; however, they can travel from school to school with the grantee. Upon resignation or retirement, any remaining books become the property of the OCPS school where last held.
- Any funds not used and/or accounted for **MUST** be returned to the Foundation when the Expense Summary is submitted by the January 24, 2020 deadline.

Grantee Responsibility

- You **MUST** upload your signed contract to assigned Goggle drive.
- You **MUST** expend grant funds **NO** earlier than receipt of your grant funds and no later than January 11, 2021.
- You **MUST** submit expense summary and supporting documents and return unspent funds no later than January 25, 2021.
- You **MUST** submit a Final Evaluation Report and PowerPoint presentation and/or video presentation by April 26, 2021.