School/District Fund
New Fund Form

School: ____________________________________________

Fund Name: ____________________________________________

Purpose of the Fund: ____________________________________________

Will money raised be restricted or unrestricted (circle one)?  
Restricted  Unrestricted

If restricted, for what purpose(s)?

__________________________________________

People authorized to approve expenses (one must be the principal; each fund must have at least two signers).

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation (i.e., OCPS employee, parent volunteer, Fund officer, etc.)</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I have read the School/District Funds Policies & Procedures Manual and agree to follow the document while operating under the Foundation for Orange County Public School’s 501(c)(3) tax exemption status.

________________________________________________________________________

Principal Signature                                               Date

Attachments:
By-laws or governing documents (if available)

Return form or contact for more information:
Lola Gangi
Business Administrator
Foundation for Orange County Public Schools
lola.gangi@ocps.net
407-317-3261