



2020-21 Middle School Book Club Impact Grant Application Fact Sheet



Funded by License4Learning, the Florida Specialty Education License Plate program, Middle School Book Club Impact Grants will be awarded to strengthen literacy skills of students in grades 6-8 and encourage reading for enjoyment in a book club setting.

Eligibility

- Select OCPS middle schools may apply by **invitation only**.
- **ONE** application per **school**.
- Facilitator eligible to receive up to a \$500 supplement per book club they facilitate. The supplement will be paid at the end of the school year after all reporting requirements (facilitator evaluation and student participation survey) are met.

Concept

Students meet with a facilitator at least once a week before the school day begins (although some clubs meet during lunch and/or after school) to read and discuss selected books. Discussions will be group guided. Books may be fiction, non-fiction, or graphic novels. E-readers or traditional books may be used. If e-readers are used, parents **MUST** sign a permission slip accepting responsibility for the devices and students will be issued an e-reader with a cover and power cord for the year.

Clubs run from November through April. Each book club will have no more than 15 students (10 to 12 being ideal). Preferably, students choose the books. It is estimated that students will read one book per month. Book club will target middle school students (grades 6, 7, and 8) who are “reluctant readers” and scored a high level 2 or low level 3 on the previous year’s FSA Reading.

Grant funds may be used for eBooks, traditional books and healthy snacks. There is a \$100 maximum snack allocation per club. Clubs can choose to have healthy breakfast food at weekly meetings and / or hold a “celebration” at the conclusion of each book and / or end of year celebration. The Foundation has an inventory of gently used Nooks (simple, HD and glow light). If your book club needs new Nooks and / or replacement Nooks the Foundation will supply from its inventory.

Nooks and books are the property of the Foundation for Orange County Public Schools.

Evaluation

Facilitators **MUST** complete an online evaluation/survey provided by the Foundation for Orange County Public Schools at the end of the school year. Beginning and ending Lexile scores are required for all participating students. Facilitators also will provide ID numbers for all students so district staff can provide aggregate FSA reading data to the Foundation. In April, facilitators **MUST** provide opportunities for book club members to complete an online student survey provided by the Foundation for Orange County Public Schools about the program.

Award Amounts Available

- \$1,500 per club (Up to \$500 of this amount includes the supplement)

Application Requirements

- All applications must be submitted via the online grant portal.
- All applications must be approved by the principal.

Key Dates

Application Deadline:	August 7, 2020
Award Notification by:	November 1, 2020
Spend Funds Deadline:	April 26, 2021
Submit Expense Report:	April 26, 2021
Unspent Funds Returned:	April 26, 2021
Final Evaluation Due:	April 26, 2021
PowerPoint and/or Video Due:	April 26, 2021

If you are unable to meet the key dates for spending and reporting, please do NOT apply. Unspent funds must be returned to the Foundation by April 26, 2021 so those funds can be redistributed.

Evaluation Process

Each application will be reviewed by Foundation staff to ensure the book club project/budget items requested meet the grant criteria.

Funding Process

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- Facilitators of approved clubs will be notified by November 1, 2020.
 - Checks will be made payable to the grantee's school for books and healthy snack reimbursements when granted.
 - Supplements are paid after all reporting requirements are submitted and approved by end of school year.
 - Traditional books and eBooks are to be ordered ONLY through Barnes & Noble (see contact for ordering below).

Angie Roix
Community Business Development Manager
crm2704@bn.com | bn.com | nook.com

- Amount granted may be different from the budget request submitted.

Grantee Responsibility

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- You **MUST** sign a grantee contract on behalf of your school's MS Book Club Grant.
 - You **MUST** make sure you (facilitators) expense grant funds for eBooks and/or traditional books no earlier than receipt of your grant award and no later than January 25, 2021 (unless approved).
 - You **MUST** make sure your facilitators:
 - Sign a facilitator contract to ensure they know what they are responsible for at the end of the book club year.
 - Submit expense summaries and supporting receipts for purchase of eBooks, traditional books and healthy snacks provided to the book club participants by April 26, 2021.
 - Submit a final book club evaluation no later than April 26, 2021 (see evaluation section above).
 - Oversee the student survey submission process due by April 26, 2021 (see evaluation section above).
 - If you leave the district you must either return funds or contact the Foundation office to transfer the grant to another instructor. You cannot do this without prior authorization.

Failure to complete the above responsibilities will result in loss of "all" or "some" of the facilitator supplement.