



## 2021-22 Middle School Book Club Impact Grant

### Application Fact Sheet



Funded by License4Learning, the Florida Specialty Education License Plate program, Middle School Book Club Impact Grants will be awarded to strengthen literacy skills of students in grades 6-8 and encourage reading for enjoyment in a book club setting.

#### Eligibility

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- OCPS middle schools may apply
- Only ONE application per school will be considered to ensure all middle schools are eligible to participate

#### Concept

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Students meet with a facilitator at least once a week before, during lunch or after school to read and discuss selected books. Discussions will be group-guided. Books may be fiction, non-fiction, or graphic novels. Traditional books must be used.

Clubs run from the end of November through April. Each book club will have no more than 10 students (8 to 10 being ideal). Preferably, students choose the books. It is estimated that students will read one book per month. Book club will target middle school students (grades 6, 7, and 8) who are “reluctant readers” and scored a high level 2 or low level 3 on the previous year’s FSA Reading. However, all interested student(s) may participate.

Books become the property of the school where granted.

#### Evaluation

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Facilitators **MUST** complete an online evaluation/survey provided by the Foundation for Orange County Public Schools at the end of the school year. Beginning and ending Lexile scores are required for all participating students. Facilitators also will provide ID numbers for all students so district staff can provide aggregate FSA reading data to the Foundation.

In April, facilitators **MUST** provide opportunities for student book club members to complete an online student survey provided by the Foundation for Orange County Public Schools about the program.

#### Award Amounts Available

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- \$500 per club

#### Application Requirements

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- All applications must be submitted via the online grant portal.
- All applications must be approved by the principal. All OCPS ordering procedures must be followed without exception.

#### Key Dates

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<b>Application Deadline:</b>	August 23, 2021
<b>Award Notification by:</b>	November 8, 2021
<b>Spend Funds Deadline:</b>	January 11, 2022
<b>Submit Expense Report:</b>	January 25, 2022
<b>Unspent Funds Returned:</b>	January 25, 2022
<b>Final Evaluation Due:</b>	April 26, 2022
<b>PowerPoint and/or Video Due:</b>	April 26, 2022

**If you are unable to meet the key dates for spending and reporting, please do NOT apply. Unspent funds must be returned to the Foundation by January 25, 2022 so those funds can be redistributed.**

### Evaluation Process

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Each application will be reviewed by Foundation staff to ensure the book club project/budget items requested meet the grant criteria.

### Funding Process

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- Facilitators of approved clubs will be notified by November 8, 2021.
- Checks will be made payable to the grantee's school for books.
- Traditional books must be ordered.

### Grantee Responsibility

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- You **MUST** sign a grantee contract on behalf of your school's MS Book Club Grant.
- You **MUST** make sure you (facilitators) spend expense grant funds to purchase books no later than January 11, 2021.
- As the facilitator you **MUST**:
  - Electronically sign the facilitator contract in your assigned Google drive by January 11, 2022.
  - Submit expense summaries and copies of supporting receipts for purchase of traditional books by January 25, 2022.
  - Submit a final online book club evaluation no later than April 26, 2022.
  - Oversee the student online survey submissions due by each student participating by April 26, 2022. Link for completion will be provided near the end of the year.
  - If you leave the district the books purchased become property of the school where issued.